# ByLaws of the Grand Strand Running Club

#### TITLE

A. The title of the association shall be "The Grand Strand Running Club", hereafter referred to as "The Club" or "GSRC".

#### II. OBJECT

- A. The objective of The Club is the promotion and encouragement of running and walking, including the fostering of national and international amateur competition and the education of the community on the benefits of physical fitness and sports. The Club may hold championships, road races, races on a track, social runs, lectures, demonstrations, social events, time trials, field competitive teams, print and publish books, magazines and newsletters, make awards, and do all other such things as may be conducive to the encouragement of running, walking and good health.
- B. Other objectives are to engage in community activities, to publicize by appropriate means the benefits of running and walking, and to work with other agencies and organizations that advocate running and walking as a means of physical fitness.

## III. MEMBERSHIP

- A. The only requirement for Club membership shall be the payment of dues. The Club shall be open to all persons for full membership and participation without regard to race, religion, national origin, handicap, sex or sexual orientation.
- B. There shall be three categories of membership: Regular and Family and Lifetime
  - Regular: members join as individuals and may vote at club meetings, run for office, accept appointment committees,

- compete on competitive teams, wear the Club logo on clothing, and receive the club newsletter.
- Family: members must all live in the same household. Each family
  member of a Family membership has the same privileges as a
  regular member. Each family membership will receive one copy of
  each newsletter. Communication with one member of a Family
  membership group has the full effect of communicating with each
  member of that Family Membership group.
  - Additional family members may be added to a Family Membership;
  - b. The maximum number of additional family members that may be added it twice (2x) times the initial number.
  - c. Each Family membership will have a total of 2 votes on any election or Club voting.
- Lifetime: members in good standing who have reached the age of eighty (80) years old may join as individuals, may vote at club meetings, run for office, accept appointment to committees, compete on competitive teams, wear the Club logo on clothing, and receive the Club newsletter.

#### IV. AFFILIATION

A. The Club shall be empowered to affiliate with any organization which may prove to be beneficial to The Club. All measures adopted by an affiliated organization must be considered by The Club.

B.

# V. ORGANIZATION

- A. The club shall consist of members who may be organized into running and/or walking groups.
- B. Running / Walking groups may be defined in terms of:
  - 1. Geographic areas benefiting a particular group of members;

- 2. Running and/or walking specialties such as, for example, pace, skill, tri-athletes.
- C. A Board of Directors as defined in (Sect VII. Government).

## VI. MEETINGS

- A. A Club Social Gathering will take place monthly.;
- B. A Special Club meeting may be called by the President or by written request of ten (10) members or 50% of the full membership whichever is the smaller;
- C. Board of Directors Meetings shall be held monthly.
  - A Special Meeting of the Board of Directors may be called by the President or by written request of fifty percent (50%) of the members of the Board of Directors;
- D. A quorum for regular or special Club meetings shall consist of twice the number of elected officers plus one;
- E. A quorum for a Board of Directors meeting shall consist of fifty percent (50%) plus one (1); t of the sitting members of the Board of Directors.

#### VII. GOVERNMENT

- A. The government of The Club shall be vested in the Board of Directors.
- B. The Board of Directors shall consist of the Club President, Vice President, Secretary, Treasurer, and three (3) At Large members; one of whom may be the immediate Past President.
- C. The Board of Directors shall at its discretion designate Club Running and Walking Groups. A Club Running Group shall be defined by geographic areas within the Grand Strand. Outlined in (Sect. V.B);
- D. The Board of Directors shall have the following general powers:

- 1. Full responsibility for the general management of The Club;
- 2. Approval of the Annual Budget submitted by the Treasurer;
- 3. The Board of Directors will review all expenditures of over \$100.00 on any non-budgeted items.
- 4. Establish schedules for all Club activities.
- 5. Establish the date of the Annual Club Meeting;
- Annual meetings may not be separated in time by more than 15 months;
- Board of Directors shall have authority to contract services for an Executive Director, a newsletter editor, race directors or other positions as deemed necessary and prudent by the committee;
- 8. The Board of Directors is the ultimate authority on all Club matters within the requirements established by these Bylaws.

## E. Duties of the Officers:

- 1. The President shall have the following duties and responsibilities:
  - a. To preside over meetings;
    - To serve as Chairperson of the Board of Directors;
  - To represent The Club in association to which the Club may be affiliated;
  - c. To call special meetings;
  - d. To appoint committees and to nominate the chairpersons thereof. Any member nominated for chairperson must be seconded by a member of the Board of Directors and approved by two members of the Committee. The President is responsible for all committees accomplishing their assigned tasks.

- e. To contract with an accountant for the preparation of the annual federal tax return (IRS 990) and to sign it on behalf of the Club. To contract with an outside Auditor to review all club transactions to confirm validity.
- f. The President shall have check signing authority and may appoint an additional signer in case of his/her absence;
- g. The President shall be responsible for the timely reporting of all Board of Directors actions to the full Club membership.
- 2. The Vice President shall have the following duties and responsibilities:
  - a. To assume the powers of the President in his absence;
  - To take on special assignments as required by the Presidentl
  - To be responsible for the ordering, storing and selling of Club assets consistent with the directions of the Board of Directors;
- 3. The Secretary shall have the following duties and responsiblities:
  - To keep a record of minutes of the meetings.
  - b. To keep a file of such minutes on the Club's shared drive.,
  - c. When requested by the President, to accept assignments involving correspondence and keeping of records.
- 4. The Treasurer shall have the following duties and responsibilities:
  - To administer all financial dues/
  - Toprepare monthly financial statements and to have authority to sign checks, consistent with all provisions of these Bylaws.
  - c. To disburse necessary funds as directed.
  - d. Preparation of an Annual Club Budget for submission to the Board of Directors.
- At Large Members shall attend meetings, offer input and serve as a bridge between the Board of Directors and the broader community. At Large Members may work on specific tasks or projects and have committee responsibilities.

## F. Eligibility:

- All persons holding office must hold either Regular, Family or Lifetime Memberships;
- 2. All persons holding office must be 18 years of age or older;
- 3. All persons holding office must be members in good standing;
- 4. Officers may be elected to succeed themselves.

## G. Term of Office:

- The normal term of office for any officer shall be for a 1 year period from the date of the Annual meeting in which the officers are elected to the nextAnnual meeting;
- 2. Any member in office due to a vacancy shall service only to the completion of that term of office.
- 3. Committees shall serve for the year for which they are appointed.
- 4. Members of the Board of Directors are expected to attend at least 9 of the 12 scheduled Board of Directors Meetings and to volunteer at two club events throughout the year. Participation of less than expected attendance at 12 scheduled Board of Directors Meetings and involvement in less than two club events unless there are extenuating circumstances may be grounds for dismissal from office.

# H. Elections:

The President, Vice President, Secretary, Treasurer and three (3) At Large Members shall be elected on an annual basis for a term of one (1) year. sh

 Officers shall be elected at the Annual Meeting, or at any special meeting called to fill a vacant office, by a majority of those members in good standing present at the meeting.

- Members may vote in person or by absentee ballot. A list of candidates must be mailed to all members at least ten (10) days prior to the Annual Meeting. Absentee ballots must be received prior to the meeting to be valid.
- 3. All members must be notified at least ten (10) days in advance of a regular or special election.
- 4. Nominations for the election of any Club Officer must be accepted from the floor;
  - Nominations can only be made and seconded by members in good standing.
- Any vacancy on the Board of Directors may be filled by a majority vote of the remaining members of the Board of Directors and does not require a special election.
- 6. Each member in good standing shall be entitled to only one vote;
- Only votes of members in good standing 18 years of age or older may be counted in any election.
- 8. There shall be no proxy voting;
- Procedural Requirements:
  - A majority of the members present at a Board of Directors meeting is necessary to pass ordinary measures. All measures shall be deemed ordinary except those proposing an Amendment to these Bylaws;
  - At a regular Club meeting, members may make motions of recommendations to the Board of Directors from the floor and vote on said motions. The Board of Directors shall consider said motion at the following Executive Committee meeting and report its action at the next regular meeting.

# 3. Bylaw Amendments

- a. A Bylaw Amendment can only be accomplished by two-thirds (2/3) vote of the members in good standing present at the regular Club meeting in which the Amendment is considered;
- All members must be notified at least ten (10) days prior to voting that at Bylaw amendment will be discussed and voted upon.
- c. If the ByLaws are voted on and passed they will be in effect immediately and void any previous Club ByLaws.

#### VIII. FINANCES

- A. Dues for all classes of membership shall be set by the Board of Directors.
- B. The Club is a non-profit organization. Dues, entry fees and other monies received by the Club will be spent entirely for carrying out the stated purpose of the Club.
- C. No part of the earnings of the Club shall inure to the benefit of its individuals.
- D. Members or committees using club funds for any purpose shall give full and monthly record of expenditure and income to the Treasurer.
- E. The Club shall be empowered to participate in fund raising activities for charitable organizations. The amount donated to the specific charity will be agreed upon by a majority vote of the Board of Directors.
- F. The Club will be empowered to submit a portion of the annual dues to any affiliated organization which may benefit the Club, as membership in those bodies shall require.

## IX. DISSOLUTION

A. In the event of The Club dissolution, any funds in the treasury, after all

Creditors have been paid, shall go to the successor running organization or designated non-profit organization. The selection organization shall at the time qualify as an exempt organization or organizations under section (501C3) of the Internal Revenue Code or 1954 (or the corresponding provision of any future United States Internal Revenue Law).

President

Secretary

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